**Event Debrief Form**

Event name:

Event date(s):

Event leader(s):

Brief description of event:

What were the main tasks in preparation and implementation, along with primary points of contact?

What were the expectations for the event from the planners, church leaders, congregation as a whole, and community?

How were these expectations met or not met?

What do we need to celebrate?

What do we need to communicate, and to whom?

What elements or successes can we build upon?

What aspects need further reflection if the event is to be repeated?

How did this event help us to live toward our understanding of what God is calling us to be and do?

Where did we see the Holy Spirit at work?

What relationships were formed or strengthened?

What did we learn about our congregation, community, and/or corporate calling through this event?